



## Ashton Plantation Architectural Control Committee Application For Modification

**Please read the instructions on this page carefully before completing the Application for Modification on the following page.**

The Ashton Plantation Homeowners Association utilizes a complete package application procedure. The application will be considered when all required documentation has been received. If your application is incomplete, it will be returned unprocessed.

1. Print legibly in **BLACK** ink.
2. Give your complete legal name.
3. Give the address where your evaluation should be mailed.
4. Complete the entire application; please sign and date the form. Include with the application a check for **\$200.00** to reimburse the Architectural Control Committee for its cost to review the plans and specifications. The required deposit shall be made out to "APHOA" and submitted to the APHOA office at 400 Lac Verret Drive, Luling, LA 70070.
5. For **minor** modifications, submit a drawing, product brochure, or description of the planned addition with location clearly marked on diagram or survey.
6. For **moderate or major** modifications, the applicant shall provide two (2) sets of drawings with the following as required by the Design Guidelines and the Declaration of Covenants and Restrictions for Plantation Lakes at Ashton Plantation:
  - a. A site plan, (1" = 20') showing exact location of modification being requested in relation to your property lines. A State of Louisiana registered survey plat clearly showing property lines, existing improvements, and proposed modifications. Existing fences, decks, walkways, driveways, etc. should also be shown
  - b. A brief description of the modification, drawings, exterior elevation, floor plan, detail of materials to be used, pictures, catalogue pages, brochures, or color samples must be included.
7. Homeowners must check with St. Charles Parish to obtain necessary permits and building code information.
8. **IMPORTANT:** All applications must be mailed or delivered to:

Steve Saragusa  
400 Lac Verret Drive  
Luling, LA 70070  
985-308-0444  
[steveAPHOA@outlook.com](mailto:steveAPHOA@outlook.com)
9. The homeowner must notify the above Reviewer when work is completed so that a final inspection can be done to verify compliance with the approved plans. Upon receipt of the formal approval letter, the APHOA will return the deposit, minus the review fees, to the homeowner.



# Ashton Plantation Architectural Control Committee Application For Modification

Date: \_\_\_\_\_

Homeowner's Name: \_\_\_\_\_

Address: \_\_\_\_\_ Lot No.: \_\_\_\_\_ Square No.: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Estimated Start Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

**TYPE OF MODIFICATION BEING REQUESTED: Please check all that apply**

**A) MINOR**

- Arbor
- Change in House Color
- Play Equipment
- Statuary
- Basketball Goal
- Landscaping
- Satellite Dish
- Other

**B) MODERATE**

- Deck
- Gazebo
- Other
- Fence
- Screened Porch

**C) MAJOR**

- Room Addition
- Swimming Pool
- Bulkheads
- Other

*Permission is hereby granted for members of the Architectural Control Committee and appropriate Ashton Plantation Homeowners Association representatives to enter the property to make reasonable observations and inspections of the modification request and completed project.*

*I have discussed this modification with my neighbors who will be directly impacted by the proposed modification. (Please circle Yes / No)*

**Homeowners Signature:** \_\_\_\_\_

Ashton Plantation Architectural Control Committee		
Received: _____	Reviewed: _____	Completed Review: _____
Application Approval: _____	Application Denial: _____	